



# Medford Recreation Program Request Form

Instructor/Owner's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Course Description *(Description will be posted in the program book, website, and Facebook):*

Program Meeting Dates and Times: *(You can make this section general such as "April Vacation" or "Saturdays". If you need specific dates, please write them down.)*

Age Requirements: \_\_\_\_\_ Min Enrollment: \_\_\_\_\_ Max Enrollment: \_\_\_\_\_

### Space Requirements:

- Classroom
- Gymnasium
- Field
- Other: \_\_\_\_\_

### Equipment Requirements:

- Tables amount: \_\_\_\_\_
- Chairs: amount: \_\_\_\_\_
- Other: \_\_\_\_\_

Additional Information: